



She/her  
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## EDUCATION

Oklahoma City University

Expected May 2026

BFA Theatre Design & Production

Emphasis in Stage & Production Management

MA in Arts Administration

## KEY SKILLS

### Program & Event Management

- Coordinate large-scale events and performances through thorough planning and execution
- Manage logistics and timelines for complex, multi-department projects
- Oversee students, professional guests and production teams
- Ensure compliance with safety, accessibility and organizational standards
- Track progress toward goals and adjust plans based on outcomes
- Time management in high-pressure environments

### Leadership & Organizational Development

- Lead student and nonprofit teams through strategic planning and goal setting
- Participant and Staff recruitment, training, and supervision
- Conflict resolution and community building

### Marketing, Communications & Outreach

- Manage social media strategy, content creation and analytics
- Audience development and community outreach
- Represent organizations and recruitment and outreach events

### Administrative & Professional Skills

- Skilled in communication, problem solving and conflict resolution
- Experienced in mentorship, peer support and team facilitation
- Proficient in Microsoft Office, Google Workspace, Canva and social media tools
- Strong written and verbal communication to manage multiple concurrent projects

### Equity & Community Engagement

- Founding and sustaining affinity-based student organization
- Cultural competency and inclusive programming
- Collaborative partnership with campus and community organizations

## EXPERIENCE HIGHLIGHTS

Mother Road Stage Manager

Executive Director

Social Media Manager

Resident Assistant

Lyric Theatre of Oklahoma

OCU Miracle Marathon

OCU Design & Production

Oklahoma City University

March - April 2025

Summer 2025 - Current

Spring 2023 - Current

Fall 2023 - Current